



Upstate New York LRIG, Inc.

Meeting/Vendor Exhibition Announcement

October 26, 2006 Desmond Hotel and Conference Center 660 Albany-Shaker Road Albany, NY 12211 www.desmondhotelsalbany.com	3:30 – 7:00: Vendor Exhibition – setup at 2:30 4:00 – 7:00: Networking and Socializing with Refreshments 5:30 – 8:30: Technical Program
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The Vendor Exhibition will be set up in the Fort Orange Ballroom. There is space for 40 six-foot tables, each of which will have two chairs and one 110 VAC outlet. Additional space for tables is also available in the Fort Orange Courtyard if the Ballroom fills up. The ballroom will be available for setup at **2:30pm**. There is loading dock access to the ballroom. Tables are assigned on a first-come, first-served basis, and vendors may request more than one adjacent table, however these cannot be guaranteed depending on demand.

Cost per table: \$550

Checks should be made out to “**Upstate New York LRIG, Inc.**”

And mailed to:

Glenn Saunders
Center for Automation Technologies and Systems
Rensselaer Polytechnic Institute
CII 8015
110 Eighth Street
Troy, NY 12180

Please register everyone from your company who will be attending so that we can have an accurate head-count for seating and refreshments. To register:

1. Go to www.lab-robotics.org and click on "meetings" in the left column.
2. Select "Upstate NY Chapter" and "register now".

For table registration, please respond via email:
LRIG.Tech.Valley@lab-robotics.org

or fax this form to: 518-276-4897 ATTN: Glenn

Company Name: _____

Exhibitor Contact: _____ Title: _____

Phone: _____

Email: _____

Table locations are assigned on a first-come, first-served basis. Locations cannot be guaranteed, but we will try to accommodate your wishes as much as possible.

Please indicate which probable other exhibitors you wish to be **nearby** or **separate from**:

Nearby	Separate from

A block of rooms at the Desmond has been reserved at the reduced rate of **\$148.00**. The reservation code is **#1145RY**.

Please note also the following requirement from the Hotel:

“To preserve the uniqueness of our ballrooms and meeting space, we do not allow the use of any type of pushpins, tacks, staples or tape on the walls or woodwork throughout the hotel. The hotel and our insurance provider strictly prohibits the hanging of anything from the ceilings or chandeliers.”